



Soretha Venter

PROJECT CONSULTANT

PERSONAL PROFILE

I manage CALIBRICS South Africa. Thought-provoking issues intrigue me, but I aim to remember the priceless value the basics can provide. I have a special interest in public and private administration, good governance and ethics. I believe in effective and efficient leadership and I actively advocate for this.

EDUCATIONAL HISTORY

- ◉ I-MBA
COURSERA | 2019-Date
- ◉ Belbin Accreditation
Capacity Inc | 2020
- ◉ Anti-Corruption and Civil Rights
Commission for ACCR, South Korea | 2016
- ◉ University of Pretoria
Masters in Law | 2016
- ◉ High Court of South Africa
Admission as Attorney | 2010
- ◉ Various Short Courses
Law Society of the Northern Provinces | 2009 - 2012
- ◉ Bachelors in Law
University of Pretoria | 2008

HIGHLIGHTS

- OUTA Hour [\[click here\]](#).
- Report on former Pres. Jacob Zuma and his Nkandla residence [\[click here\]](#).
- Alleged maladministration by the JMPD [\[click here\]](#).
- Report on former Min. of Communications, Hon. Dina Pule [\[click here\]](#).
- Report on Mr Hlaudi Motsoeneng [\[click here\]](#).

REFERENCES

Frans Haupt
Retired Director, University of Pretoria Law Clinic
+27 (0)82 786 7721
hauptfrans@gmail.com

Mr J Kleynhans
Operations Exec., OUTA
+27 (0) 87 170 0639
julius.kleynhans@outa.co.za

Adv S Fourie
Exec. Manager, Public Protector
+27 (0)12 653 7005
stoffelf@pprotect.org

KEY SKILLS

- Organisational risk, governance and compliance
- Project management
- Strategic planning
- Crisis management
- Legal opinions
- Investigative reports
- Programme development
- Governance (NGO and public sector)
- Research & drafting

CONTACT INFORMATION

 Centurion & North Riding South Africa
 +27 (0)71 869 1959
 venters@calibrics.com
www.calibrics.com



WORK EXPERIENCE

Project Consultant

Calibrics Overall Duties | 2019 - date

- Belbin: Team management & assistance with recruitment processes
- NPO and organisational restructures, reviews, monitoring and evaluation
- Development of E-Learning platforms and programmes
- In-house legal counsel and guidance
- Project management
- Gender transformation and SGBV
- Legal opinions, publications
- Content development: Various human rights and developmental topics, videos, infographics and advertorials.

Calibrics Projects

CIVICUS Crisis Response Fund | 2020-2021

- In-depth organisational review
- Recommendations, risk identification
- Surveys, multi-level assessment, interviews

Legal Interact | 2019-date

- Co-development of online project management tool for legal professionals

Educational Initiatives Mozambique | 2019-date

- Development of a 18-week mentorship programme for primary school students in Mozambique
- Development of content, themes, topics and Train-the-Trainer workshops

American Bar Association Centre of Human Rights | 2020

- Complex legal comparative analysis in the international human rights field: Topics Confidential
- Legal Report and Research: Topics Confidential

Legal Manager

Organisation Undoing Tax Abuse | 2017-2019

- Consult with and advise Chief Legal Officer
- Project / Legal Manager: Freezing of Gupta Owned Mine Rehabilitation funds [\[click here\]](#)
- Project / Legal Manager: Criminal Charges against Ben Ngubane re falsifying of certificates [\[click here\]](#)
- Project / Legal Manager: Participation in the Amendments to the AARTO Bill [\[click here\]](#)
- Project / Legal Manager: Amendment of the Local Government Municipal Systems Act [\[click here\]](#)
- Project / Legal Manager: Environmental Law / AURORA Mine Watching Brief [\[click here\]](#)
- Project / Legal Manager: Petition to replace the Public Protector [\[click here\]](#)
- Confirm legal integrity and relevance of investigative information
- Supervising matters pertinent to case-building
- Civil & criminal legal drafting

Legal Manager

Organisation Undoing Tax Abuse | 2017-2019

- Quality assurance
- Supervision of legal team: case-building and project management
- ProofHub Project Management
- Team management & time management
- Strategic planning, objectives, vision and mission
- Team coaching and mentorship
- Advising on possible team issues and discipline
- Serving on Organisation Training Committee

Events Manager

Holland America Line | 2016-2017

- Policies & procedures
- Planning and coordination of all events
- Project and team management
- Monitor and critique event related programmes
- Strategic planning and goal identification
- High-level meetings & regular advice to executive management
- Human resources
- Guest relations and monitoring of guest satisfaction
- Fostering good relationships with other departments
- Health, safety and environment policies
- Drafting of reports and budgets
- Daily business administration
- Local Division Management Committee Meetings

Investigator: Good governance and integrity unit

Office of the Public Protector South Africa | 2012-2016

- Investigations into maladministration, misappropriation of funds, tender irregularities and ethical conduct
- Alternative Dispute Resolution
- Dealt with complainants, government institutions and officials
- Evidence gathering and case-building
- Legal research
- Drafting of investigative reports
- Quality assurance of reports and legal arguments
- Preparation for media briefings
- Drafting reports for media briefings
- Basic project management
- Policies & procedures
- Standard Operating Manual for Quality Assurance of Public Protector Reports

Head of Civil Department / Professional Assistant

University of Pretoria Law Clinic | 2010-2012

- Quality assurance
- Supervision of legal team: case-building and project management
- ProofHub Project Management
- Team management & time management
- Strategic planning, objectives, vision and mission
- Team coaching and mentorship
- Advising on possible team issues and discipline
- Serving on Organisation Training Committee

Events Manager

Holland America Line | 2016-2017

- Supervision of candidate and junior attorneys
- Team management and mentorship
- Legal opinions, research and litigation drafting
- Family law, labour law, law of contracts and the National Credit Act
- Managed Civil Department at the Law Clinic
- Student assessments for Practical Law
- Guest lectures on criminal procedure and trial advocacy
- Developed and supported client base
- Briefed, consulted and worked closely with council
- Client accounts and file administration
- Client relations

Professional Assistant

Louanda Fourie Attorneys | 2010

- Client, case and file management
- Criminal law and child law
- General civil litigation
- Legal opinions, drafting of legal documents and litigation documents

Candidate Attorney

University of Pretoria Law Clinic | 2008-2010

- Client, case and file management
- General office duties
- Attending to court administration
- Filing and serving documents
- Legal opinions, drafting of legal documents and litigation documents

PUBLICATIONS

A critical review of the maintenance process in South Africa

Masters Degree Thesis, University of Pretoria | 2016

Legal Tech: Challenges and opportunities for women in legal tech

The Legal Show | 2020

KAS Journal on international criminal justice

2020- date

Guest lectures: Final year law students

Criminal procedure and trial advocacy | 2010-2012

Civil and criminal enforcement of maintenance orders in South africa

South African Law Teachers' Conference | 2012

Strategies to maximise the effectiveness of compulsory pro bono work

Carnegie III National Planning Commission | 2012

COMMITTEES AND PROFESSIONAL BODIES

Pro Bono Forum

SADC LA | 2018-date

Expert Committee on International Criminal Justice in Africa

Konrad Adenauer Stiftung | 2015-date

Maputo Protocol Reference Group

Parliamentary Group | 2020-date

Working Group on Independence of the Judiciary in Africa

SADC Lawyers' Association | 2021

Member of the Board

RunZone | 2021